

Employee Training Grant Application

To begin the application process, Please complete and email to:
Pam Rodriguez at prodriguez@willcountyillinois.com and John Hall at john.hall@willcountyillinois.com

Company Information

Company Name			
Address <small>*Company must be located in Will County</small>			
Company Website			
Authorized Company Representative		Job Title	
Telephone Number		Email Address	
Alternate Telephone Number		Total Years in Business	
Federal Employer Identification Number (FEIN)		Years in Operation at Current Location	
North American Industry Classification System Code (NAICS) <i>See attached list.</i>		Number of Full-Time, Permanent Employees at Will County Location	
Illinois Unemployment Insurance (UI) Account #		Industry Sector	
Company History: Description of Products and/or Services Provided by the Will County Facility			
How did hear about the Employee Training Grant Program?	<input type="checkbox"/> Will County Workforce/Board Member <input type="checkbox"/> Training Organization/Educational Institution <input type="checkbox"/> Referral from Industry Associate		<input type="checkbox"/> Previous Grantee <input type="checkbox"/> Website/Social Media <input type="checkbox"/> Other

Business Status and Viability Information

Has your company relocated within the last six (6) months? <i>If YES: Date of Relocation: Relocated From: Relocated To:</i> <i>If YES, were any employees laid-off as a result of the relocation?</i>		<input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> YES <input type="checkbox"/> NO
Has your company experienced any layoffs, work reduction, or filed WARN within the last six (6) months?		<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO
Is your company current on all applicable taxes: county, city, local, State or Federal taxes?		<input type="checkbox"/> YES <input type="checkbox"/> NO
Are employees of your company subject to a collective bargaining agreement? <i>If YES, please attach a letter of endorsement for this training from the authorized Union official.</i>		<input type="checkbox"/> YES <input type="checkbox"/> NO
Minimum Required Employer Match Amount <i>Minimum match amount required is based on company size and is equivalent to the relative percentage of the Training Cost for the project</i> <small>"How will your company's "Employer Match" requirement be provided? Please include the source* and commitment. (All matching contributions must be necessary for the provision of the training and verifiable.) *If your company is not paying employees their hourly wage during training, please submit an additional page describing how you will "match" funding.</small>		
<input type="checkbox"/> 10% of the cost 1-50 Full-Time Employees	<input type="checkbox"/> 25% of the cost 51-100 Full-Time Employees	<input type="checkbox"/> 50% of the cost 101+ Full-Time Employees
Explanation of Employers Match:		

Proposed Training Information

Anticipated Start Date		Anticipated End Date	
Training Course Name	Description of Training	Describe how training will improve employee(s) skill level	
Number of full-time, permanent employees to be trained:			
Do you plan to train employees that have been with your company less than six (6) months?			
Yes	If so, how many:	No	
Occupations of employees to be trained:			
Name, address, email, and phone # of training vendor(s):			
Estimated Cost of Training: List cost of each training:			

Will County Targeted Industries

Finance/Insurance	
NAICS	Description
522	Credit Intermediation and Related Activities
523	Securities, Commodity Contracts, and Other Financial Investments and Related Activities
524	Insurance Carriers and Related Activities

Healthcare and Social Assistance	
NAICS	Description
621	Ambulatory Health Care Services
622	Hospitals
623	Nursing and Residential Care Facilities
624	Social Assistance

Professional/Scientific/Technical	
NAICS	Description
5411	Legal Services
5412	Accounting, Tax Preparation, Bookkeeping, Payroll Services
5413	Architectural, Engineering, and Related Services
5414	Specialized Design Services
5415	Computer Systems Design and Related Services
5416	Management, Scientific, and Technical Consulting Services
5418	Advertising, Public Relations, and Related Services
5419	Other Professional, Scientific, and Technical Services

Transportation/Warehousing/Wholesale Trade	
NAICS	Description
423	Merchant Wholesalers, Durable Goods
424	Merchant Wholesalers, Nondurable Goods
425	Wholesale Electronic Markets and Agents and Brokers
482	Rail Transportation
484	Truck Transportation
485	Transit and Ground Passenger Transportation
488	Support Activities for Transportation
492	Couriers and Messengers
493	Warehousing and Storage

Manufacturing	
NAICS	Description
311	Food Manufacturing
312	Beverage and Tobacco Product Manufacturing
321	Wood Product Manufacturing
322	Paper Manufacturing
323	Printing and Related Support Activities
324	Petroleum and Coal Products Manufacturing
325	Chemical Manufacturing
326	Plastics and Rubber Products Manufacturing
327	Nonmetallic Mineral Product Manufacturing
331	Primary Metal Manufacturing
332	Fabricated Metal Product Manufacturing
333	Machinery Manufacturing
334	Computer and Electronic Product Manufacturing
335	Electrical Equipment, Appliance, Component Manufacturing
336	Transportation Equipment Manufacturing
337	Furniture and Related Product Manufacturing

Information Technology	
SOC	Description
11-3021	Computer and Information Systems Managers
15-1121	Computer Systems Analysts
15-1131	Computer Programmers
15-1132	Software Developers, Applications
15-1133	Software Developers, Systems Software
15-1134	Web Developers
15-1141	Database Administrators
15-1142	Network and Computer Systems Administrators
15-1143	Computer Network Architects
15-1151	Computer User Support Specialists
15-1152	Computer Network Support Specialists
15-1199	Computer Occupations, All Other