

MOBILE WORKFORCE CENTER



The Mobile Workforce Center travels throughout Will County offering a variety of services for job seekers, including computers with internet access for online applications & job searches, the ability to create/revise a competitive résumé and an online job board with listings from Will County businesses.

January 2022

ADDRESSES

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
3 Plainfield Library 9:30am-12:00pm Fountaindale Public Library 1:00pm-3:30pm	4 Crete Library 9:30am -12:00pm 1:00pm - 3:30pm	5 Joliet Junior College City Center 9:30am – 12:00pm 1:00pm - 3:30pm	6 Wilmington Public Library District 9:30am -12:00pm 1:00pm -3:30pm	7 Frankfort Library 9:30am-12:00pm Mokena Library 1:30pm-3:30pm
10 Plainfield Library 9:30am-12:00pm Fountaindale Public Library 1:00pm-3:30pm	11 Crete Library 9:30am -12:00pm 1:00pm - 3:30pm	12 Joliet Junior College City Center 9:30am – 12:00pm 1:00pm - 3:30pm	13 Wilmington Public Library District 9:30am -12:00pm 1:00pm -3:30pm	14 New Lenox Public Library 9:30am -12:00pm 1:00pm - 3:30pm
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Fountaindale Public Library District
 300 West Briarcliff Road
 Bolingbrook

Crete Public Library District
 1177 Main Street
 Crete

Frankfort Public Library District
 21119 S. Pfeiffer Road
 Frankfort

Joliet Junior College City Center
 235 N Chicago St.
 Joliet

**Mokena Community Public
 Library District**
 11327 W. 195th Street
 Mokena

New Lenox Public Library
 120 Veterans Pkwy
 New Lenox

Plainfield Public Library
 15025 S. Illinois Street
 Plainfield

Wilmington Library District
 201 S. Kankakee Street
 Wilmington

Face coverings are required!

View any of our workshops during your visit to the MWC.

WORKSHOPS

LinkedIn Lab – Maximize Your Profile

Make the most of your basic LinkedIn account in this hands-on lab where we will review LinkedIn features and best practices to maximize your profile for success in finding your next job.

Master Your Job Search Workshop

A review of basic job search techniques, including networking, how to use the Internet to conduct your job search, and salary negotiation.

Microsoft Excel

Learn the basics of Excel and how to navigate its many features.

Microsoft PowerPoint

Learn the basics to advance your Microsoft skills and create a professional presentation.

Microsoft Word

Learn how to use Word to create a professional looking résumé and cover letter.

Networking Tools for Today’s Job Market

Learn the process of how to use a variety of tools to maximize your network. Learn about social media outlets that are being used for job search.

Standout Résumés Workshop

Learn the basics of creating a competitive résumé and cover letter. Individual resume reviews are available upon request.

Successful Interviewing Workshop

Learn how to prepare for a job interview so you will be confident and ready to make a positive impression. Individual, digitally recorded mock interviews are available upon completion of this workshop.

Transferable Skills Workshop

Learn how to identify and use your skills to transition to a new job or career.

Video Conferencing Workshop

Learn technology, tools, and best practices when conducting virtual meetings.